

## Minutes of Community Council 11th July 2024

Present: Councillors M John (Chair)  
P Murphy  
K Swift  
P Dalton  
J Guscott  
E Sherwood

Also Present Mr A Stealey Caerwent Meadows

Mrs AM Spooner Clerk

### **M4369 APOLOGIES**

Councillor K Evans

### **M4370 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor P Murphy	Caerwent Community Centre	Trustee
Councillor P Murphy	MCC Planning Committee	Chairperson
Councillor M John	Standards Committee MCC	Member
Councillor M John	Agenda Item 7	

### **M4371 CONFIRMATION OF MINUTES OF MEETING HELD 13<sup>th</sup> JUNE 2024**

To note that these have been approved remotely and to be put on the website. Noted

### **M4372 15 MINUTES PUBLIC PARTICIPATION**

There was no public participation

### **M4373 MONTHLY POLICE REPORT**

We have not received a report this month to date

### **M4374 PLANNING**

**DM/2024/00807 3**

**Rear elevation single storey extension**

**Location: Hafan Dawel Road From Dovecote Barn To A48**

**Llanfair Discoed  
Monmouthshire  
NP16 6LY**

Council Recommends Approval

Council noted that the applicant had provided a negative response when answering a question about proximity to trees and hedges.

#### **M4375 TO DISCUSS CADW GRANT FOR CAERWENT MEADOWS**

Mr Stealey gave an update on the progress of Caerwent Meadows.

The four-year business plan is now coming to an end and a new one will be required to match the future development of the Meadows.

Last year's accounts show that there was an underspend of around £600.00. There are opportunities with which to improve the relationship with CADW for example by forging links with Caerwent Historic Trust.

One idea was that the carpark at Cadw Barns be maintained by a local business and maybe help maintaining the walls themselves.

Caerwent Meadows has also received the Green Flag award again this year sponsored by Keep Wales Tidy. This also could be sponsored by the Heritage Trust and CADW.

Councillor Sherwood wondered if the entrance to the Meadows from the A48 could be improved to make it more accessible for all.

Clerk reported that we have still not received the CADW grant for the meadows this year and it was agreed that the clerk should persist with enquiries on that.

Mr Stealey thanked the Community Council for their ongoing support.

#### **M4376 TO DECIDE WHAT INFORMATION SHOULD BE INCLUDED IN CHAIR'S REPORT FOR THE MAGAZINE.**

There was a general discussion about the content and that sometimes planning applications could be included. It has become more complex now that the magazine is being published every two months rather than monthly.

#### **M4377 TO DISCUSS THE AREAS OF QUIET ENJOYMENT AT ASHTREE ROAD AND DINHAM**

There has been a skip parked at the front of a block of flats in Ash Tree Road. Cars also now being parked on the grass. Council concerned that the grass is an area of quiet enjoyment and the presence of the skip is preventing the grass being cut.

Clerk to write to the Regional Manager at Barrat Homes to ascertain who has the responsibility for the areas and if skips are allowed to be parked on them.

#### **M4378 TO RECEIVE UPDATES ON THE SITING OF A DEFIBRILLATOR AT CRICK**

Councillor Swift has been in contact with the manager at Crick Nursing Home and the company are happy for a defibrillator to be sited there.

Councillor Swift has also been looking at a number of charities to ascertain prices and offers. Clerk to contact Aneurin Bevan Trust for advice on the purchase of a defibrillator for Crick and what are the options.

### **M4379 TO DECIDE ON SIGNAGE FOR THE COMMUNITY CENTRE AT CAERWENT**

Councillor Murphy explained that Highways are going to put a sign for the Community Centre on the A48. Councillor Murphy will also ask for another sign subject to cost.

### **M4380 TO REVIEW PROGRESS ON TOOLKIT AND GOVERNANCE DOCUMENT**

Councillor Swift as recently been on training for this Subcommittee have compiled questions for a future community Questionnaire

Councillor Swift shared with the council other areas that could be incorporated in the questionnaire. Subcommittee to meet before September to further refine questions.

### **M4381 TO REVIEW AND UPDATE THE TRAINING PLAN**

Clerk to create spreadsheet with training completed by councillors to date so that we can verify if there any gaps. Council noted that there had been some varied training undertaken by councillors this year.

### **M4382 TO RECEIVE ROSPA REPORT AND DECIDE WHAT ACTIONS ARE REQUIRED**

Council have received the report and there are a number of small issues that need attention. Clerk to share with Handyman.

### **M4383 CORRESPONDENCE**

**Severn Estuary Flood Management Report**

**MCC Play Area Inspection Report**

**CADW Response to Dovecote listing**

**GCN Weekly News Bursts**

**TTRO Consultation Report**

**Draft Priorities for Culture 2024-2030**

**ROSPA Report**

**Weekly Roadworks Report**

**Training Opportunities One Voice Wales**

**Sevenside Forum Information**

### **M4384 TO RECEIVE REPORTS**

**Clerks Report**

**Social Media**

**Finance**

**Play Inspections**

CLERK'S REPORT JULY 2024

Fly Tipping

There was a report of Fly Tipping at Dinham which was reported.

Rubbish left at Crick Bus Stop. Reported and removed. Clerk to ask again about having a Litter Bin there and the East gate bus stop

There seems to be a growing number of small “fly tipping’s” particularly on the A48.

Litter Champions are due to have an “impact evening” Wednesday 10<sup>th</sup> July.

#### Dog Fouling

The awareness day has been postponed til late July due to the Election being held.

Clerk has expressed a wish that Caerwent “Hot Spots” are visited on that day.

We should have some more detail soon to put on our FB page.

#### Cadw

We have still not received the grant from CADW. The clerk has contacted the department concerned.

#### Agenda Item

Complaints that CADW grass cutters mowing poppies and wildflowers in the meadows around the monument.

#### Playing Fields

Visual Inspections carried out on:- 23<sup>rd</sup> 30<sup>TH</sup> June and 7<sup>th</sup> July  
Bolts missing on gullwing seesaw and excessive movement on Adventure Trail at Caerwent as reported before. All in order at Trewen and Llanvair  
Discoed.

ROSPA inspection Agenda Item

#### Handyman

Maintenance being carried out on benches in the playing fields.  
Summer clean of bus stops with some painting to eaves of certain bus stops.

#### Defibrillators

Defib at Coach and Horses and Woodlands Tavern checked as per The Circuit request

### Grass Verges

There have been several complaints about the overgrowth of verges. Including those next to footpaths on Roman Road and Caldicot Road. Also the verge on the bend at Eastgate is very overgrown and the road into Llanvair Discoed too, making visibility poor. A small child was slightly injured by brambles sticking out near Caerwent Gardens so reported twice.

### Footpath

The state of the footpath at Great House Farm has got worse and councillor Evans has taken video footage to show how difficult it is for able bodied persons to navigate now. This was sent in to MCC .The footpath has now been cleared.

### Toilets

Ceiling in lady's toilet has been photographed and Asbestos Register updated.

### St Tathans Place

Some complaints about the state of drive and overgrowth at back of I St Tathans Place.

Also, a query about an Ash Tree which is leaning over between back of flats at St Tathans and back of Vicarage Gardens.

### Social Media

Concerns about wildflowers being cut down in Caerwent Meadows

Church and Chapel notifications

Lost Dog and Kitten

CPFA notifications

Concerns about overgrown verges

## **M4385 FINANCE**

**To consider balances/payments approval as per financial schedule dated July 2024**

**To agree quarterly budget sheet for April to June 2024**

**Clerk needs to add the precept to the budget sheet before this can be agreed. This will be a finance agenda item for next meeting.**

## **M4386 EXTENSION FOR THE MEETING GIVEN AS PER STANDING ORDERS**

### **M4387 . REPRESENTATIVE REPORTS**

Councillor Murphy updated the council on the Community Grant for the kitchen at the Community Centre. When looking at quotes for all the work to be completed there was a shortfall of around £5,000.

The committee have requested if the Community Council can help with this in way of a loan to the Caerwent Community Centre.

It was agreed that the treasurer for the committee could produce a proforma and arrangement for this. Council were in favour of the plan.

## **M4388 HIGHWAYS**

**To raise any issues**

**To discuss the recent data captured on speed cameras on Roman Road**

Councillor Dalton produced a helpful breakdown of the traffic figures in order to make sense of the data we have received from Highways.

Particular attention was given to the volume of traffic using Roman Road which was extremely high.

It was agreed that analysis overtime would show the impact of the illuminated signs.

Clerk to enquire about the illuminated signs that had been promised at Crick.

Councillor Murphy explained that there will be a new illuminated sign sited on Caldicot Road near the Canon Way entrance.

## **M4389 ITEMS FOR NEXT MEETING**

**(This will be in September)**

Speed Data

Donations

Community Questionnaire

Meeting Finished at 9.20pm