

MINUTES OF CAERWENT COMMUNITY COUNCIL
13th June 2024

Present: Councillors:

M John (Chair)
P Murphy
K Evans
K Swift (via video conferencing)
E Sherwood

Also Present Mrs AM Spooner (Clerk)

M4352 APOLOGIES

Councillor J Guscott work commitments
Councillor P Dalton away

M4353 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor M John	Standards Committee MCC	Member
Councillor P Murphy	Caerwent Community Centre	Trustee
Councillor P Murphy	MCC Planning Committee	Chairperson
Councillor K Evans	Caerwent Village Hall	Bookings Clerk

M4354 MINUTES OF MEETING HELD 9TH MAY 2024

Councillor Sherwood noticed that there was an error in M4350
The skip has in fact not been removed. To be amended
The rest of the minutes had been approved remotely and to be put on the website.

M4355 CHAIR'S ANNOUNCEMENTS

There were no chair announcements.

M4356 15 MINUTES PUBLIC PARTICIPATION

There was no public participation.

M4357 POLICE REPORT

Police Report has been received.
Incidents reported:
Two on St Brides Road
One on the A48
One on Court House Road.
These involved a commercial burglary and online theft on banking apps
The report also included criminal damage in Caldicot
There will be a police presence at the following events
Caldicot Summer Fair-14/7/2024
Live music at Chepstow

999 emergency day 7/7/2024.

M4358 PLANNING

DM/2024/00619 15

Extensions to existing semi-detached cottage, comprising a rear extension at first floor over the footprint of the existing single-storey addition and replacement porch to the principal elevation.

Myrtle Cottage
Caerwent Link
Caerwent
NP26 5AZ

Council Recommends Approval subject to removal of proposed wooden cladding which it was felt was not in keeping with the area.

DM/2024/00383

(i) Single storey rear/side extension containing kitchen/dining area and extend lounge.

(ii) First floor front and side extension containing bedroom extension with en suite to existing rear bedroom.

Location: 21 Highfield
Caerwent
Monmouthshire
NP26 5BJ

Council Recommends Approval

DM/2024/00613

Fast Track Full Planning Permission

2 number single storey extensions to provide lounge dining room and entrance hallway.

Location: Oakdene
Road From A48 To Dewstow Road
Fives Lanes
Caerwent
NP26 5PG

Council Recommends Approval

M4359 TO DECIDE WHAT SHOULD BE INCLUDED ON OUR WEBSITE AS PER OUR PUBLICATION SCHEME

There was a general discussion about what should be included on the Website. There was a consensus that according to the Scheme we were putting on the website what was required.

It was also suggested that we update our training record and that we look at the financial and governance statements to see if we need to include anything else.

These will be agenda items next month.

Clerk to circulate any paperwork required.

M4360 THE DOVECOTE AT LLANVAIR DISCOED

Note and discuss residents' recent concerns

The house adjoining the dovecote is due to be auctioned and residents are concerned for the future of the dovecote itself as it is not listed and this historic landmark could be demolished.

Residents have approached CADW but have had little response.

Clerk to email Listings manager at CADW a support letter for the dovecote to be protected by hopefully it becoming a listed building.

This is a matter of urgency as the auction is due on the 19th June 2024

M4361 PUBLIC SPACES PROTECTION ORDER DOGS

To note this has become into being on June 1st 2024 and discuss any issues that may arise as a result.

This was noted.

Clerk to post another reminder of the order on the FB page.

M4362 CAERWENT PLAYING FIELDS TREES

To consider requesting a tree survey as per MCC guidelines of 18month intervals. It is recommended that the surveys are carried out in the Summer months.

It was agreed to request a new survey as per our tree policy.

Clerk to contact MCC Tree Officer .

M4363 CORRESPONDENCE

Caerwent Meadows Treasurers Report 2023/2024

Road Works Weekly Reports

Welsh Government Free Training Places

Query Concerning Phone Box at Highmoor Hill

Church Warden's Response Regarding Churchyard

Innovative Practice Conference One Voice Wales

Report on Speed Monitoring Roman Road

Recruitment and Retention of Clerks

Updates on Thanks for 20

Update from David Davies MP

One Voice Wales – Innovative Practice Conference

Consultation on Statement Of Licensing Policy - Gambling Act 2005.

Councillor John requested that the 20mph consultation be posted on Website.

M4364 TO RECEIVE REPORTS

Clerks Report June 2024

Churchyard

Clerk has contacted the Church Wardens for St Stephens and St Tathans regarding comments/complaints about the churchyard.

Clerk has circulated the response.

There are still areas of the churchyard that have not been mowed. There are some quite modern graves where the grass has grown over the headstones.

Community Survey

Meeting has been arranged for subcommittee 12th June 2024

Councillor Sherwood and Clerk have met to finalise questions. The plan is to agenda the questionnaire for the July Meeting for approval and then hopefully meet with MCC officer Fred Weston to progress it in the Autumn.

Playing Fields

Clerk has been contacted by ROSPA regarding June Inspections
Visual Inspections carried out on the 19th May, 26th May, 2nd June and 9th June
A smaller grant

Cenotaph

The railings have been repainted to a good standard.
Planters have been refreshed with new plants

Caerwent Meadows

Clerk has been sent the Treasurers Report which shows an underspend for 23/24
Clerk has not received CADW grant to date (applied for in April) Caerwent Meadows are suggesting they apply for a smaller grant this year. Clerk is awaiting communication as to what figure has been agreed on.

Handyman

Handyman has attended to the bench opposite the Alms House (Caerwent) and removed some angles that are sticking out as a H&S requirement (picked up on recent joint inspection)

He has also begun the first summer General Maintenance Programme bus stop clean up.

The handyman has noticed that the bench at Trewen is broken and requires a new slat and painting.

Footpaths

Councillor Evans reported that the footpath leading from Great House Farm to the South Wall is very overgrown and not accessible for disabled persons.

Clerk has reported this to MCC Countryside Department

A member of the public has also complained about the state of the footpath which leads through the Water Pits site at Five Lanes. Clerk to report.

Laptop

Clerk has purchased new laptop as approved by council

Public Space Protection Order..Dog Control

Agenda Item

The minutes of the Give Dog Fouling The Red Card have been circulated which give more detail on the PSPO.

Awareness Day will be on June 27th when Caerwent will be involved.

Clerk to raise awareness of it on our FB page.

Litter

There was a large amount of litter on the roadside by Northgate House on the A48. Too much for the Litter Champions to deal with, but Clerk has reported to Street Cleansing department at MCC. To monitor as there are now new rules for businesses when dealing with waste.

Highways

Traffic lights reported as faulty at Northgate. Clerk reported to MCC.

Social Media

Traffic Lights not working properly on A48
Carboot Sales
Missing Dog and Ducklings
Newport Transporter Bridge Advert
Youth Club Updates
Internet problems at Five Lanes
Community Café dates
Caerwent Meadows
Historical Features

M4365 FINANCE

To consider balances/payments approval as per Financial schedule dated June 2024

To approve Annual Return 2023-24 and associated documents

To note Internal Auditor Report 2023-24

To note that this year we are receiving a full audit

Council approved balances and payments

Council approved Annual Return 2023-2024

There was a discussion about what was required for the full audit.

M4366 REPRESENTATIVE REPORTS

To include any recent training

Councillors John, Evans, Dalton, Sherwood and Swift have all been on recent training. Clerk to update training record.

Councillor Swift announced that there are over 20 spotted orchids growing at the community common at Crick

Councillor Sherwood reported that there was a skip still present on Ash Tree Rd., preventing the mowing of the land where it is sited. Councillor Murphy to contact Operations Manager Street Cleansing MCC to see if anything can be done.

M4367 HIGHWAYS

To raise any issues

To discuss the recent speed data captured on Roman Road.

Councillor Dalton had circulated a useful breakdown of the data.
Clerk to thank Head of Traffic MCC and request that we continue to receive data for both directions.
Councillor Murphy to contact Highways about the replacement of the illuminated speed sign on Caldicot Road.

There was a general discussion about the overgrowth of verges in the area

M4368 ITEMS FOR NEXT MEETING

- Report from Task and Finish Group on Community Survey
- Training Plan
- Review of Governance and Financial Toolkit
- Defibrillator for Crick
- Signage for Community Centre

Meeting Finished at 8.45PM

Chairperson

Clerk@caerwentcc.com