

**CAERWENT COMMUNITY COUNCIL**  
6, Centurions Court, Caerwent, Caldicot, Monmouthshire, NP26  
Telephone No. 01291 423687 email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend a meeting of

**Caerwent Community Council**  
**Thursday 9<sup>TH</sup> MAY 2024**

**Caerwent Community Centre, Lawrence Crescent Caerwent**

Anne-Marie Spooner

Clerk to Community Council

1. **APOLOGIES**
2. **APPOINTMENT OF CHAIR AS PER STANDING ORDERS**  
**Chair to sign Declaration of Acceptance of Office**
3. **ELECTION OF VICE CHAIR**
4. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
5. **CHAIR'S ANNOUNCEMENTS**
6. **CONFIRMATION OF MINUTES OF MEETING HELD APRIL 11<sup>TH</sup> 2024**  
**To note that these have been approved remotely.**
7. **15 MINUTES PUBLIC PARTICIPATION**
8. **APPOINTMENT OF REPRESENTATIVES**  
**Council to appoint to representative bodies**
9. **ANNUAL REVIEW OF COUNCIL POLICIES:**  
**Standing Orders**  
**Financial Regulations**  
**Risk Management & Procedures Policy**  
**Complaints Policy**  
**Local Resolution Protocol Policy**  
**Unacceptable Actions of Individuals Policy**  
**Retention of Documents Policy**  
**FOI Publication Scheme**  
**Local Government Pension Scheme Employer Policy**  
**Health & Safety Policy**  
**Privacy Notice**  
**Information & Data Protection Policy**  
**Social Media & Electronic Communication Policy**

**10. PLANNING**

**DM/2024/00360**

**Planning Permission**

**Change of use of pasture field to dog exercise area, ancillary to existing dog grooming business.**

**B4 And After Dog Grooming**

**Knollbury Business Park**

**Grange Wood**

**Knollbury**

**Magor**

**Monmouthshire**

**NP26 3BX**

**DM/2024/00432**

**Annex to existing dwelling and garage.**

**Coalpits Farm**

**Crick Road**

**Shirenewton**

**Monmouthshire**

**NP16 6LS**

**11. MONTHLY POLICE REPORT**

**To note and discuss**

**12. TO RECEIVE ANY UPDATES ON THE PURCHASE OF THE PHONE BOX AT HIGHMOOR HILL**

**Documentation has been sent to legal services MCC**

**13. TO APPROVE THE TERMS OF INSURANCE FROM CLEAR COUNCILS**

**14. TO AGREE THE CONTRACT FROM MCC FOR THE GRASS CUTTING**

**We have asked for the Play inspections to be done bi monthly**

**15. TO DISCUSS AND DECIDE WHETHER TO HAVE MORE PLANTERS IN THE VILLAGE OF CAERWENT**

**Clerk has been approached by a resident at Eastgate who is willing to look after one at that end.**

**16. TO RECEIVE REPORTS**

**Clerk's Report**

**Social Media Report**

**Play Areas Inspection Report**

**17. FINANCE**

**To consider balances/payments approval as per Finance schedule**

**dated May 2024**

**To note the community council has received the first precept payment**

**18. CORRESPONDENCE**

**Monmouthshire Road Works Weekly Reports**

**Draft Minutes of One Voice Wales Regional Meeting**

**Correspondence on the Sukura Project**

**Update from David Davies Local Member of Parliament**

**Agenda for Planning Committee**

**GCN Weekly News Burst**

**Monmouthshire Replacement Local Development Plan Update**

**Grounds Maintenance Costs**

**Notice of Making of a Permanent Traffic Order**

**19. HIGHWAYS/RIGHTS OF WAY**

**To report any issues**

**20. REPRESENTATIVE REPORTS**

**21 . ITEMS FOR NEXT MEETING**

**[Clerk@caerwentcc.com](mailto:Clerk@caerwentcc.com)**