

Minutes of Community Council Meeting 14th March 2024

Present: Councillor P Murphy
Councillor M John
Councillor P Dalton
Councillor E Sherwood
Councillor K Swift
Councillor J Guscott

Also Present: Deputy Police Commissioner Eleri Thomas
Police Inspector Emma Sowrey

AM Spooner Clerk to the Community Council

M4293 APOLOGIES

Apologies were received from Councillor K Evans who was unable to attend due to ill health.

M4294 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor P Murphy	Caerwent Community Centre	Trustee
Councillor P Murphy	MCC Planning Committee	Chairperson
Councillor M John	Standards Committee MCC	Member

M4295 CHAIR'S ANNOUNCEMENTS

Chair announced there has been a meeting with the Leader of the council and the MOD regarding future plans at the Training Camp.

M4296 MINUTES OF MEETING HELD 8TH FEBRUARY 2024

To note that these had been agreed remotely for accuracy and posted on the Council website.

M4297 15 MINUTES PUBLIC PARTICIPATION

There was no public participation.

M4298 POLICE REPORT

The current police report was welcomed and the council commented on its improvement in detail.

The Deputy Police Commissioner and Local Police Inspector answered questions from members of the council.

Several initiatives were discussed on how to improve links with police and local councils.

It was recommended that a set layout/template that's common across all councils for police report be used, thus ensuring consistency and appropriate detail.

It was also suggested adding a 'good news for onward distribution' section to highlight police presence and success points that we could then share with the general public.

The council thanked both speakers for their attendance and contributions.

M4299 PLANNING

DM/2024/00067

Planning Permission

Erection of a stable block to accommodate horses.

Location: Dewstow Manor

Dewstow Road

Caerwent

Monmouthshire

NP26 5AJ

Council recommends approval subject to the following considerations:

An appropriately scaled tree survey

Further clarity on any proposed lighting

The presence of a sustainable drainage system

More detail required of the public rights of way crossing and adjoining the site

More detail required on disposal of manure

DM/2024/00188

Single storey glass roof located on the rear of the property.

Lleoliad/Location: Hill View

Road From Dovecote Barn To A48

Llanfair Discoed

Monmouthshire

NP16 6LY

Council recommends approval

DM/2024/00274

Planning Permission

Demolition of existing stable and tack room to create one barn/ storage unit.

Lleoliad/Location: High Brow

Road From A48 To Dewstow Road

Fives Lanes

Caerwent

Monmouthshire

NP26 5PQ

Council recommends approval subject to the following considerations:

The application to show detail of the public rights of way crossing and adjoining the site

Details of where the soakaway is going to be situated

Need to know dimensions of existing building to compare

M4300 TO AGREE PROGRAMME OF REPAIR AND MAINTENANCE OF ASSETS

A recent inspection was carried out by Councillors Murphy and John with Handyman

This was approved subject to precept

The painting of the railings to be discussed at the next meeting to approve quotes.

Clerk to enquire about costs of noticeboards made from sustainable materials

M4301 TO RECEIVE ANY UPDATES ON THE SELLING OF THE HIGHMOOR HILL PHONE BOX

Clerk has been in contact with solicitor at County Hall and Head of Landlord Services for clarification. This will be an agenda item for next month.

M4302 TO PROGRESS THE VISION, PURPOSE AND COMMUNITY PLANNING INITIATIVE

Councillors Swift and Sherwood have met with the clerk to complete self assessment of Theme A of the Finance and Governance Toolkit for Community and Town Councils

Members of the subcommittee discussed proposals for engaging with the community and proposed a timeline of actions.

Next action will be to look at questions that may be used in a community survey.

M4303 TO AGREE THE PURCHASE OF NEW LAPTOP FOR CLERICAL PURPOSES

We have allowed for this in this year's precept

This was agreed and clerk to research suitable models within the precept budget

M4304 TO RECEIVE REPORTS

Clerk's Report

Social Media Report

Play Area Inspection Report

Clerks Report March 2024

Cenotaph

No further updates

Community Survey

Agenda Item

Toilets

Clerk has followed up the request for a sanitary bin in the men's toilet with Aardvark.

It was pointed out that we do not have a sanitary bin in the ladies toilet.

Sanitary bins are not emptied by the cleaning company. We would require special bins that would need to be emptied by a specialist company.

Clerk has approached PHS group and they have supplied a quote for a three year contract. The bins would be emptied monthly at a cost of £169.26 for 13 visits. (exclusive of VAT and quote could be subject to change following 30 days)

The mens toilet has been continually flushing. Aardvark have engaged a plumber to rectify the problem.

Playing Fields

The clerk has requested a quote for the Annual inspection of the playing fields which will be conducted in June/July at the reduced rate.

Defibrillators

The clerk has requested the casing for the defibrillator at the Woodlands Tavern from the charity Jacks Appeal AB at the cost of £575.00 which was agreed at the last meeting.

Clerk contacted about the defibrillator status by the Community Coordinator for Defibrillators.

Defibrillator pads have been purchased and fitted for the defibrillator at the Caerwent Playing Fields Village Hall.

Dog Fouling

There have been more reports of dog fouling in the Basilica Field at Caerwent Meadows. The Litter Champions have also been reporting an increase in dog fouling. Clerk attended "Give Dog Fouling The Red Card" with MCC.

The next Action Day will be in June 2024 and the Clerk asked if Caerwent could be included alongside Chepstow, Portskewett and Rogiet. This was agreed.

The draft of the final PSPO has been circulated to the council.

There has been a new contract proposed by Merlin Environmental which will involve an increase to £7.20 per bin.

Agenda Item next month.

Noise Warnings

For the period Monday 26th February 2024 to Sunday 31st March 2024.

The level of Gun fire and Noise Activity will be as follows:

NOISE LEVEL

Monday 26 Feb 2024 to Sunday 03 Mar 2024 Low

Monday 04 Mar 2024 to Sunday 10 Mar 2024 Low

Monday 11 Mar 2024 to Sunday 17 Mar 2024 Medium

Monday 18 Mar 2024 to Sunday 24 Mar 2024 Medium

Monday 25 Mar 2024 to Sunday 31 Mar 2024 Low

There will be Helicopter use throughout the whole month.

Reported on our FB page and Noticeboards

Council invited to a meeting with MOD on the 27th March 2024

Caerwent Playing Fields Association

The current chairperson is standing down in April and the committee are seeking a new chair. The AGM is on Friday 12th April when hopefully a chair and other officers will be appointed.

Caerwent Playing Fields

Visual Inspections carried out on 21st 28th February 2nd 9th March 2024

Nothing to Report

Councillor Guscott would like to accompany the handyman on some of these inspections for clarity purposes.

Litter

Litter continues to be a concern and the Litter Champions are trying hard to keep up with the increase. The A48 and roads towards Caldicot continue to be the hotspots.

Fly tipping on the A48 of a rotary line has been reported to the council.

Fly Tipping at Crick has been removed.

Maintenance of Assets

Agenda Item

Social Media

Reports of young people swimming in the Neddern when it was in fast flow

Comments on Chair Report.

Comments following the post about the Eastgate Bus stop

Comments on Road Repairs at Crick
International Womens Day
Youth Club Announcements
Church and Chapel Announcements

M4305 FINANCE

**To consider balances/payments approval as per financial schedule dated
March 2024**

These were agreed

FINANCE/INVOICES TO BE PAID MARCH 2024

Balances as at February 2024

Charitable	£ 20,254.52
Business	£ 7,611.31
Clerk's Salary, Allowances HMRC	As per NACL scales £241.80
British Gas	£19.91
Clerk and Councils Direct subscription	£15.50
Asset Inspection Handyman	£40.36
Merlin Enviro	£470.40
Aardvark	£248.00
Llanvair Landscapes (Hedge Cutting)	£876.00
Bills Submitted after the Agenda	
Defibrillator Case (Jacks Appeal)	£587.00
One Voice Wales Training	£38.00
Defibrillator Store (Visa Card Online)	£66.00
Visual Inspections Handyman	£55.08

It was agreed to pay the above accounts:

To acknowledge receipt of Toilet Grant

To note VAT refund for 2022/2023 has been received

These were noted

**M4306 In accordance with our Standing Orders it was agreed to extend
the meeting by 15 minutes.**

M4307 CORRESPONDENCE

Gwent Citizens Panel Weekly Information Burst

Utility Aid Jargon Busting

Minutes of County Council Meeting 29th February 2024

MOD Noise Warning

MCC Play Inspection Report
Planning Aid Events
Monmouthshire Roadworks Weekly Reports
Severn Vision Update
Monmouthshire Meadows Spring Newsletter

M4308 HIGHWAYS/RIGHTS OF WAY

To report any issues

Councillor John raised issues at the top of Well Lane, Llanvair Discoed where garden waste/debris is dropping into the stream causing issues further down with drains.

Queries about bonfires being lit in gardens on that lane giving off fumes. To be further investigated

Councillor Swift reported potholes at Crick opposite archery centre. Clerk to report.

Councillor Swift raised concerns about footpath being blocked and causing issues for residents with pushchairs at Crick on A48.

Councillor Sherwood raised continuing concerns about traffic and parking in Dinham Ward. Photographs to be taken of issues and to be shared with relevant departments at MCC.

M4309 REPRESENTATIVE REPORTS

Councillor Swift has been on a course regarding Community Councils and use of IT, websites and social media. It was decided to discuss these more fully at the next meeting in an agenda item.

M4310 ITEMS FOR NEXT MEETING

Dog Bin Contract

Phone Box Sale

Purchase of Cherry Tree

It and Website

Quarterly Budget Figures

Annual Report

Painting of the Railings at the Cenotaph

The meeting closed at 9.15pm

clerk@caerwentcc.com

Chair Date