

## **Minutes Caerwent Community Council Meeting Held 8<sup>th</sup> February 2024**

Present: Councillor P Murphy  
Councillor M John  
Councillor P Dalton  
Councillor E Sherwood

Also Present: Mrs AM Spooner Clerk to the Community Council

### **M4275 APOLOGIES**

Apologies were received from Councillor K Evans, Councillor K Swift and Councillor J Guscott.

### **M4276 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor P Murphy	Caerwent Community Centre	Trustee
Councillor P Murphy	MCC Planning Committee	Chairperson
Councillor M John	Standards Committee MCC	Member

### **M4277 CHAIR'S ANNOUNCEMENTS**

Chair has been in discussion with Community Support Network Lead. CADW have agreed to meet to discuss one of the voted options in regard to the Community Grant for Dinham Ward. There are ongoing discussions about the other voted options which include the refurbishment of the community centre kitchen and siting of seated areas.

### **M4278 MINUTES OF MEETING HELD 11<sup>th</sup> JANUARY 2024**

To note that these had been agreed remotely for accuracy and posted on the Council website.

### **M4279 15 MINUTES PUBLIC PARTICIPATION**

There was no public participation.

### **M4280 POLICE REPORT**

The council have received a police report.  
There were three incidents recorded one of which was related to another Community area. Another incident reported was related to a bike theft and the other was reported as antisocial behaviour.

### **M4281 PLANNING**

There were no planning applications to discuss.

**M4282 TO DECIDE ON THE FREQUENCY OF PLAY INSPECTIONS AND AGREE TO AN ANNUAL INSPECTION**

It was decided that we would continue with our weekly visual inspections, request Mcc inspections for every other month and arrange for an annual ROSPA full inspection for all three play areas.

**M4283 TO AGREE ON THE SALE OF THE HIGHMOOR HILL PHONE BOX**

Council were in agreement in principle, but there would be a number of legal questions to answer before a sale can go ahead. Clerk to ascertain.

**M4284 TO NOTE ISSUES WITH INCREASED LITTER IN CAERWENT**

The litter Champions have noticed a substantial increase in litter in all areas of the community. Councillor Murphy will mention this in his monthly report reminding residents to ensure their litter bags are secured when put out for collection. Litter Champions will be holding an “impact day” shortly.

**M4285 TO AGREE QUOTE FOR THE DEFIBRILLATOR CASING AT THE WOODLANDS TAVERN**

This was agreed and clerk to arrange for delivery and installation.

**M4286 TO DECIDE HOW OR WHETHER THE COMMUNITY COUNCIL WILL MARK THE 80<sup>TH</sup> ANNIVERSARY OF DDAY**

It was agreed that the clerk would contact the local churches as to whether they would be marking the event.

**M4287 . TO RECEIVE REPORTS**

**Clerk’s Report**

**Social Media Report**

**Play Area Inspection Report**

**CLERKS REPORT FEBRUARY 2024**

Play Inspections

Carried out on 6th, 13th, 22nd and 27th January  
No new issues to report.  
Agenda Item.

Noise Reports

The level of Gun fire and Noise Activity will be as follows:

From	To	NOISE LEVEL
Monday 26 Jan 2024	Sunday 04 Feb 2024	Low
Monday 05 Feb 2024	Sunday 11 Feb 2024	Med
Monday 12 Feb 2024	Sunday 18 Feb 2024	Med
Monday 19 Feb 2024	Sunday 25 Feb 2024	Med
Monday 26 Feb 2024	Thurs 29 Feb 2024	Med

There will be Helicopter use throughout the whole month.  
Clerk to contact Training Officer to arrange a meeting with community council.

### Defibrillators

#### Agenda Item

The defibrillator at Lawrence Crescent has been red crossed and clerk has ordered new batteries.

Defibrillator now ready for emergency use.

### Dinham Ward

Service requests have been submitted to Monmouthshire County Council in regard to the unsightly and rusting street furniture. The response from MCC has been that they do not warrant any treatment at the moment.

Also in regard to painting of double yellow lines to ease parking issues and road markings/signs to ease traffic problems at Dinham Ward, particularly Ash Tree Road and Roundbush Crescent. There has been no response to date on that service request.

Clerk to contact MCC again.

There have been reports of anti-social behaviour at Ash Tree Road Caerwent. Referred to police inspector by Councillor Murphy.

### Public Toilets

Complaint about the state of the Ladies toilet. Aardvark contacted and said there is an issue with toilet rolls going missing. An extra clean was required before Christmas.

The environmental report indicated that the recent inspection was given an excellent grading. The report also suggested that a sanitary bin may be required in the male toilet. Clerk to enquire with cleaning company.

Clerk has applied for the annual toilet grant.

### Defective Sign

Clerk has reported the defective sign at the West Gate which is loose and blows around in the wind. This is potentially dangerous and because the road markings are very faint could cause confusion to drivers at the pinch point.

Clerk to email MCC again on this matter if it has not been dealt with.

### Litter Bin

A new closed litter bin has been sited in the Playing Fields. The CADW Barns has also been added to the list of required litter bins.

### East Gate Bus Stop

There was an issue with a car breakdown at the bus stop which caused concerns to parents as the bus was unable to park in the correct place. Clerk emailed our local CPSO regarding the parking issues at the bus stop.

### Finance

The Clerk has now received a debit card from HSBC so that petty cash can be obtained.

The clerk has submitted a claim for VAT for the year 2022/2023.  
It would be a good idea if we could have more councillors for signing cheques and bills.  
Our local accountant has agreed to carry out the audit again in April.

Buckingham Palace Garden Parties

We have had notification of the invitation to nominate councillors for the chance to attend the Buckingham Palace Garden Parties. The deadline for nominations is the 16<sup>th</sup> February.

Social Media

Parked cars at bus stop  
Car broken into  
Storm Damage

**M4288 FINANCE**

**To consider balances/payments approval as per financial schedule dated FEBRUARY 2024**

These were approved.

**M4289 CORRESPONDENCE**

**Environmental Health Report on Public Toilets**  
**Notice of intention to make a traffic order**  
**Noise Report MOD**  
**Road Works Report**  
**Play Inspections**  
**Invitation to Budget Meeting for Town and Community councils**  
**OVW Application for Buckingham Palace Garden Parties**  
**OPCW Report**

**M4290 HIGHWAYS/RIGHTS OF WAY**

The fly tipping at Crick is in the process of being attended to.

**M4291 REPRESENTATIVE REPORTS**

There were no representative reports.

**M4292 ITEMS FOR NEXT MEETING**

**Phone Box**  
**Community Grant**  
**Visit from Deputy Crime Commissioner**

**The meeting ended at 8pm**

**Chairperson.....**