

**CAERWENT COMMUNITY COUNCIL**  
Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD  
Tel: 01291 424802 Email: [clerk@caerwentcc.com](mailto:clerk@caerwentcc.com)

Dear Councillor

You are hereby summoned to attend a meeting of  
**Caerwent Community Council**  
**Thursday 13<sup>th</sup> January 2022, 7.00p.m.**  
(by videoconferencing)

Laraine McKeon  
Clerk to the Council

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
- 3. CHAIR'S ANNOUNCEMENTS**
- 4. MINUTES OF MEETING HELD 9<sup>th</sup> DECEMBER 2021**  
To note that these had been agreed remotely for accuracy and posted on the Council website
- 5. 15 MINUTES PUBLIC PARTICIPATION**
- 6. POLICE REPORT**
- 7. PLANNING**
  - 2021/01766 Mayfield, Caerwent Brook**  
New detached garage with associated works
  
  - 2021/01916 Yew Tree Lodge, Caerwent Gardens**  
Removal of UPVC conservatory. Construction of single storey extension to rear
  
  - 2021/01979 4 Trewen Road, Trewen**  
Two storey side and single storey rear extensions to existing two storey, semi detached dwelling house. To provide additional living and bedroom
  
  - 2021/01961 Chestnut Cottage, Five Lanes**  
Annexe
  
  - 2021/01995 Strathmore, Five Lanes**  
Single storey side extension
  
  - 2021/01992 Gales Cottage, Highmoor Hill**  
Erection of a single storey building to be used as a domestic hobby/storage building.
  
  - 2021/02000 Dewstow Manor (Agricultural Notification)**

Agricultural shed, for the storage of animal feed and farm machinery

**2021/01698 The Knoll, St Brides Road, St Brides Netherwent**

Proposed alterations and extension

To consider any planning applications received following despatch of the agenda.

To note monthly enforcement list from MCC.

**8. MCC GROUNDS MAINTENANCE CONTRACT 2022/23**

To approve:

Grass Cutting – Llanvair Discoed, Trewen, Caerwent and A48 to  
Llanvair Discoed x 3 £1034.96

Playground Inspections – Llanvair Discoed & Trewen  
£745.67

Playground inspection – Caerwent & Outdoor Fitness  
Trail £849.09

Total = £2629.72 (increase of £54.15 on 2021/22)

**9. HIGHMOOR HILL PHONE BOX**

To consider drawing up a maintenance agreement

**10. FIELDS IN TRUST (CAERWENT PLAYING FIELDS)**

To consider making enquiries regarding obtaining a plaque.

**11. TO RECEIVE REPORTS**

Clerk's Report  
Social Media Report  
Play Areas Inspection Report

**12. FINANCE**

To consider balances/payments and approval as per finance schedule dated January 2022

To consider quarterly budget September – December 2021.

**13. CORRESPONDENCE**

One Voice Wales – funding for nationally important heritage.  
One Voice Wales – The Eligible Community Councils (General Power of Competence) (Qualification of Clerks (Wales) Regulations 2021 has been laid before the Senedd, with a coming into force date of 5 May 2022  
One Voice Wales - Local Government and Elections (Wales) Act 2021:  
Community and Town Councils statutory guidance  
One Voice Wales – Welsh Government “Shaping Wales’ Future”  
MCC – Mons Museums Collections  
Boundary Commission – Representations Published  
Fields in Trust newsletter  
Living Levels newsletter  
Planning Aid Wales training courses

One Voice Wales training courses  
MCC newsletter  
MCC launches Alexa skill for recycling/waste information  
Welsh Government – Draft Budget 2022/2023  
Monmouthshire Meadows newsletter  
MCC – climate change training

**14. REPRESENTATIVES REPORTS**

To note any verbal reports

**15. HIGHWAYS/RIGHTS OF WAY**

Councillors to report any issues

**16. ITEMS FOR NEXT MEETING**

This meeting is open to members of the public  
Please contact the Clerk - [clerk@caerwentcc.com](mailto:clerk@caerwentcc.com) for access detail