

MINUTES OF CAERWENT COMMUNITY COUNCIL
9th MARCH 2023

Present: (via video conferencing)

Councillors:

P Murphy

M John

P Dalton

Also Present: AM Spooner (Clerk to the Council)

M4069 APOLOGIES:

Councillor K Evans, Councillor K Swift, Councillor J Guscott

M4070 DECLARATION OF INTEREST ITEMS ON THE AGENDA

Councillor P Murphy	Caerwent Community Centre	Trustee
Councillor P Murphy	MCC Planning Committee	Chairperson
Councillor P Dalton	Caerwent Football Club	Football Coach
Councillor P Dalton	Llais (Formerly CHC)	Appointed Auditor
Councillor M John	Standards Committee MCC	Member

M4071 CHAIRPERSON FOR THE MEETING

In the absence of Councillor Evans it was agreed that Councillor M John would chair the meeting

M4072 CHAIR ANNOUNCEMENTS

There was no chair announcement.

M4073 MINUTES OF MEETING HELD 9th FEBRUARY 2023

These were agreed remotely for accuracy and posted on the Council Website. Council noted.

M4074 POLICE REPORT

The council have not received a Police Report this month. Clerk has emailed reporting officer.

M4075 PLANNING

PLANNING APPLICATION DM/2023/00096

Sandy Lane

Caerwent Brook

Caerwent

Caldicot

Monmouthshire NP265BB

Council Recommends Approval

To note monthly enforcement list from MCC

Council noted.

M4077 TO DISCUSS HOW WE PROGRESS THE LITTER CHAMPION GROUP

Clerk has contacted Sue Parkinson MCC regarding Litter Picking Equipment.

Clerk has also contacted residents who have expressed an interest in joining the group and thanked existing litter pickers on behalf of the council.

Clerk has also contacted Keep Wales Tidy for support and an officer has agreed to meet with new group to discuss health and safety issues.

To remain on the agenda for next meeting to progress further.

M4078 TO DISCUSS POSSIBLE ACTIONS REGARDING INCREASED DOG FOULING AT CAERWENT COMMUNITY CENTRE

Council agreed that we don't need a further bin in the vicinity, but the existing bin on Lawrence Crescent (C9) be moved to the rear of the Community Centre where there are more dog walkers.

Clerk to contact Sue Parkinson MCC regarding moving the bin.

M4079 TO ARRANGE FOR FURTHER TRAINING ON MAINTENANCE AND USE OF DEFIBRILLATORS

Training has been arranged for Thursday 20th April 6pm at the Caerwent Baptist Chapel Schoolroom.

An information poster is to be displayed in our noticeboards, facebook page, chapel and other public buildings in the area.

The school room can cater for a maximum of 30 participants, and we need to attract at least 20 participants for the event to be viable.

M4080 TO NOTE ANY UPDATES ON FACE-TO-FACE MEETINGS

Councillor Murphy reported that arrangements for soundproofing the meeting room at Caerwent Community Centre are being progressed and we hope to be using the facility for council meetings soon.

To stay on the agenda

M4081 THE ENVIRONMENTAL WALES ACT 2016 SETION 6 REPORTING

In view of Councillor Swifts absence at the meeting, this will remain on the agenda for next time, Clerk will contact Councillor Swift to ascertain whether there are any more updates.

M4082 CONSIDER SUITABLE OPTION FOR COMMEMORATIVE BENCH AT CAERWENT CROSSROADS

Council have looked at the options and are happy to go along with the least expensive bench, but one which is from recycled materials and will fit onto the concrete base already in place.

M4083 FOR COUNCIL TO DECIDE TO RENEW MEMBERSHIP OF ONE VOICE WALES

This was unanimously agreed upon.

M4084 TO ARRANGE ANNUAL INSPECTION OF ASSETS

The last one recorded was 2020, however the handyman is regularly inspecting some of the assets. Clerk to ask handyman which assets he regularly checks.

M4085 TO AGREE QUOTE FOR WORKS TO BE CARRIED OUT AT CAERWENT TOILETS

Council agreed the quote for replacement and repairs to both doors at the back of public toilets. Total costs £1450.00

M4086 TO NOTE THAT THE COUNCILLOR FOR DINHAM WARD HAS RESIGNED AND THE VACANCY HAS BEEN ADVERTISED

Information has been put on three notice boards and advertised on MCC website. Clerk to put advert on our Facebook page.

M4087 TO RECEIVE REPORTS

Clerk's Report

Social Media Report

Finance

Clerks Report March 2023

Time Capsule plaques, War Memorial

No further updates

Community Survey

Councillor Evans to report

Police Report

Clerk has requested feedback on speed monitoring day held on February 13th 2023

Highmoor Hill Phone Box

No further progress

Clerk has contacted Resident for any updates. There has been no response.

Training

Councillor Swift attended training with Planning Aid and will feed back to council in the future.

Noise Notifications

There has been recent activity at the Base.

This has been reported on social media.

Clerk has again written to the officer at Dinham and awaiting response.

Update

The level of Gun fire and Noise Activity will be as follows:

Monday 06th Mar 2023 to Sunday 12th Mar 2023. Medium.
Monday 13th Mar to Sunday 19th Mar 2023. Medium.
Monday 20th Mar to Sunday 26th Mar 2023. Low
Monday 27th Mar to Sunday 02nd Apr 2023. Medium.

Tree Survey

Llanvair Landscapes have looked at the pruning needed at West Gate Barn.
Work to be carried out this month.
Quote for work is £960.00

Defibrillators

Agenda Item

Toilets

Clerk has received quote for two new doors and surrounds, handles and locks.

The following work has been completed:

Installation of new presence detector and 2 2ft lamps in Ladies WC

Installation of new 4ft led lamp and 1 2ft lamp in Gents cubicle

Total cost of £128.00

Agenda Item to agree quote for new doors and surrounds.

Finance

VAT claimed for 2021/2022 £3,094.30.

Finance Meeting to be held on March 21st, 2023

Caerwent Playing Field

Clerk has requested quote for repairs to Activity Trail at Caerwent Playing Fields. Awaiting quote from Jonathan Wassal.

Dog Fouling

Reports of dog fouling on Lawrence Crescent.

Agenda Item

Caerwent Community Centre

Clerk was alerted to an issue with Disabled Toilet at the Community Centre by the youth worker. It would not stop flushing. Welsh Water called out.

They shut the water supply off to the building and a contractor was called in to fix the ballcock which was broken.

Handyman Report

Visual Inspections carried out on

5th, 12th, 19th and 26th February 2023

The fence at Trewen Playing Field (Belonging to resident) is broken in areas and there has been an effort to close off the unofficial gate access.

Chair has previously written to resident advising for it to be removed.

To contact Llanvair Landscapes for a quote for new fence

Highways

Wall at Burton Homes

Clerk has contacted Melin Homes for an update and an external contractor has been commissioned to repair the wall this month. Work has been completed now.

FINANCE/INVOICES TO BE PAID MARCH 2023

Balances as at 28TH February 2023

Charitable Bank Account	£19,814.89
Business Bank Account	£7,461.03
Clerk's Salary	As Per NACL Scales
HRMC/NI	£236.87
Play Funding 22/23 MCC (if agreed at meeting)	£450.00
Planning Aid Courses x2	£70.00
British Gas	£19.20
SRS Caerwent Toilets	£128.00
MCC QTRA	£168.00
Handy Man	£51.52
Clerks Council Direct(subs)	£14.00
Merlin Environmental	£436.80
One Voice Wales Membership(if agreed at meeting)	£ 374.00

Any invoices received after despatch of agenda:

Llanvair Landscapes (Christmas Tree)	£192.00
Aardvark Toilets	£360.00

M4088 CORRESPONDENCE

To note

Appeal Against An Enforcement Notice
Appeal Against A Planning Refusal
Reporting Template for sec 6 Biodiversity
Membership for One Voice Wales
Cyber Awareness Training One Voice Wales
Community Ownership Fund
Planning Application DM/2022/01714 Llanvair Discoed
Independent Remuneration Panel for Wales Report
Thanks for 20 letter
One Voice Wales Quarterly Meeting Minutes
Mon.Life Play Report
National Lottery Heritage Fund News
Sevenside Area Committee 16th March 2023 notice of exemption for 20mph
Notification of activity at Dinham for March
Letter requesting financial support from Gwent Young Farmers

M4089 REPRESENTATIVES REPORTS

There were no representative reports

M4090 HIGHWAYS/RIGHTS OF WAY

Councillors to report any issues

Councillor John informed council that there were two large potholes on the Castroggy Road leading to Llanvair Discoed. Clerk to report to MCC.

Councillor Dalton reported that despite the HGV signs in the village, there is still a lot of activity by lorries coming through the village. Councillor Dalton will try to obtain photographic evidence.

Councillor Murphy had circulated a notice from the Sevenside Committee informing the council that there is to be an exemption to the 20mph on the A48 where there is already a 30mph speed limit in place.

M4091 ITEMS FOR NEXT MEETING

Litter Champions

Assets

Financial Meeting Updates

Section 6 Reporting

This meeting is open to members of the public. Online access details available from clerk@caerwentcc.com