

MINUTES OF CAERWENT COMMUNITY COUNCIL
THURSDAY 9th NOVEMBER 2023

Present-

Councillors:
P. Murphy
K. Evans
K. Swift
P. Dalton
J. Guscott
M. John (via video conferencing)

Also Present: Anne-Marie Spooner (Clerk to the Council)

M4220 APOLOGIES

Councillor Sherwood sent her apologies.

M4221 15 MINUTES PUBLIC PARTICIPATION

There was no Public Participation.

M4222 CHAIR'S ANNOUNCEMENTS

There was a meeting with Councillor Murphy, Councillor Dalton and Councillor Guscott and members of MCC at the bus stop at Eastgate, Caerwent in regard to the safety of the bus stop and traffic calming. The proposed scheme is going to be looked at again when drawings are to be rescaled and possibly speed signs to be erected instead of buildouts. Further site meeting to be held with MCC 13th November to further discuss traffic calming proposals in that area.

M4223 CONFIRMATION OF MINUTES OF MEETING HELD 12TH OCTOBER 2023

These had been approved remotely by the council and posted on the website.

M4224 DECLARATIONS OF INTEREST.

Councillor P Murphy	MCC Planning Committee	Chairperson
Councillor M John	Standards Committee MCC	Member
Councillor P Dalton	Caerwent Football Club	Football Coach
Councillor K Evans	Caerwent Historic Trust	Trustee
Councillor K Evans	Caerwent Village Hall	Booking Clerk
Councillor K Evans	Caerwent Community Centre	Booking Clerk

M4225 MONTHLY POLICE REPORT

There was brief report regarding stolen motorbikes around the Playing Fields by the outgoing CPO.

There was also a report of a barking dog at Crick which was reported to the police and RSPCA.

Council agreed that it would be a good idea to invite the Police Crime Commissioner to one of our meetings. Clerk will write and advise of meeting dates.

M4226 Planning

DM/2023/01400

LISTING BUILDING CONSENT HERITAGE

The proposal is for the retention of some internal changes from the 2017 consented scheme to facilitate its repair and conversion to two houses. It is also for the retention of two timber glazed lean-tos to the rear of the property (replacing one large lean-to) and proposed alterations to the layout of the previously approved driveways and boundaries to the properties.

Council recommends Approval

DM/2023/01331

Planning Permission

Change of Use of three existing traditional barns to provide residential dwellings and associated works

Dewstow Farm

Dewstow Road

Caerwent

Caldicot

Monmouthshire

NP26 5AH

Council agrees in principle, but would like more advice on policies H4 and T2

To consider any planning actions received after despatch of agenda

DM/2023/00377

Modification of conditions 3, 4 and 5 relating to application

DC/2017/00078.

Wisteria Lodge

Sandy Lane

Caerwent Brook

Caerwent

Monmouthshire

NP26 5BB

Council noted.

M4227 TO FINALISE ARRANGEMENTS FOR THE REMEMBRANCE SERVICE AT THE CENOTAPH

All preparations have been made.

M4228 TO DISCUSS THE POSSIBILITY OF JOINING “WE DON’T BUY CRIME” SAFER NEIGHBOURHOODS

Clerk to contact Lisa Muir Operations Support Officer for more information and invite her to one of our meetings.

M4229 TO REVIEW TRAINING PLAN AND UPDATE TRAINING RECORD

Clerk has begun compiling a training record and will continue to forward training opportunities for councillors.

The training plan was generally discussed.

Health and Safety was also discussed and clerk to contact CPFA to enquire what policies they have in place.

M4230 TO UPDATE PROGRESS ON SECTION 6 REPORTING ENVIRONMENT (WALES) ACT 2016

Councillor Swift to report to council.

Councillors had received a draft report from Councillor Swift to which comments were added. Councillor Swift to send it to Rachel Parsons of One Voice Wales for approval. The Report then will be added to our policies list.

M4231 TO DISCUSS ANY UPDATES OF COMMUNITY GRANT VOTE FOR DINHAM WARD

Fred Weston MCC sent his apologies, but emailed a report of progress so far which was circulated to councillors.

M4232 TO RECEIVE REPORTS

Clerk's Report

Social Media Report

Play Area Inspection Report

Clerk's Report November 2023

Time Capsule plaques, War Memorial

No further updates

Community Survey

No further updates

Highmoor Hill Phone Box

No further updates.

Clerk contacted residents and was told that there is unlikely to be any more updates in the near future.

Police Report

A brief report has been circulated about the stolen bikes on the Playing Fields.

Defibrillator

Clerk has researched signing of defibrillators.

One local council advertises sites of defibrillators on their website.

Phil Hill of Aneurin Bevan Trust has sent information to clarify how signage should be used.

Handyman Report

Handyman has put up poppies ready for Remembrance.
General maintenance/cleaning has been completed at bus stops

To bus stops at Penylan, Five Lanes (x2), Trewen(x2), Caerwent (x2) and Crick. Clear all shelters, stands and surrounds.

Clear entrance at Trewen Kissing Gate.

Clear benches (x2) and dog waste bin at Crick.

Clear toilet entrance at Caerwent.

Visual Inspections have been carried out on the 14th, 21st, 28th October and 4th November 2023.

Weekly Visual Inspections

The horizontal beam on the Adventure Trail has been noted again. Clerk has sent several emails to MCC re any update on progress.

Clerk has also requested that councillors can attend the next inspection visit if possible.

Also, the climbing frame at the Llanvair play park has some rot.

Can be easily solved by placing metal caps on them with sealant behind them. The caps are around £3 a piece and sealant is about £7/tube. The job for all three would be about 30mins. Handyman willing to do this if council are happy.

Litter Champions

Clerk has contacted Sue Parkinson regarding purchasing more litter bins for the Caerwent Playing Fields which have closed tops. She has informed us that putting household rubbish in litter bins is illegal and has a proforma that can be used and a fixed penalty of £75.00 can be enforced if the offenders persist.

Speedwatch

There are no further updates on this.

Dog Fouling

Some dog fouling has been reported on Shirefield.

Dog bin emptying seems to be running satisfactorily.

Christmas Tree

This has been ordered from Llanvair Landscapes

Noise Levels MOD

The level of Gun fire and Noise Activity will be as follows:
From 6TH November 2023-3rd December 2023

Monday 06 Nov 2023 -Sunday 12 Nov 2023 Medium
Monday 13 Nov 2023 -Sunday 19 Nov 2023 Medium
Monday 20 Nov 2023- Sunday 26 Nov 2023 High
Monday 27 Nov 2023 -Sunday 03 Dec 2023 Medium

Highways

Stop sign has been blown/knocked down again. Photos taken and sent to MCC with report.

Clerk to monitor progress as without the sign and box we will have difficulties with installation of Christmas Tree lights.

We have been informed that the work should be completed in the next seven days.

There has been a report from a resident about the “pinch point cobbled area” at the end of school lane which is not being cleaned as part of the street cleaning in Caerwent. It has been reported that the leaves and wet weather is making the area very hazardous for pedestrians. Clerk has put in a service request.

Social Media Report

Firework alerts
Severn Bridge closures
Church and chapel notices
CPFA notices
MCC media releases
Youth Club New Age Groups
Traveller Sites Public Consultation
Noise Levels

M4233 FINANCE

**To consider balances/payments approval as per financial schedule dated
November 2023**

FINANCE/INVOICES TO BE PAID – NOVEMBER 2023

Balances as at	
Charitable Bank	£11,481.10
Business Money Manager	£10,534.33
Clerk's Salary, Allowances	As per NACL Scales

HMRC	£226.80
Handyman General Maintenance	£69.03
MCC Grass Cutting	£1,138.45
MCC Caerwent Playing Fields inspections	£934.00
MCC Llanvair and Trewen inspections	£820.24
Poppy Wreath	£20.00
Aardvark	£228.00
Renew ICO:02450005977(data protection)	£40.00
British Gas	£19.43
Merlin Environmental	£470.40
Handyman Inspections	£73.44

Any invoices received after despatch of agenda:

Llanvair Discoed.com domain renewal £21.56

Merlin Enviro Collections £470.40

Handyman Visual Inspections £73.44

.....
.....

It was agreed to pay the above accounts

M4234 CORRESPONDENCE

- Councillor Renumerations Information**
- Police Report on Playing Fields Incidents**
- Training Opportunities**
- Safer Neighbourhoods Leaflet**
- Information Commissioners Office Renewal of fee**
- Agenda Notice for County Council Meeting**
- Play Area Inspections other councils**
- Tree Officer MCC**
- Community Lead MCC Community Grant**
- Information on RAAC local buildings**
- MCC Street works**
- Phill Hill Aneurin Bevan Trust**

M4235 HIGHWAYS/RIGHTS OF WAY

There was a discussion about how wet weather conditions and falling leaves were filling up manholes in the community.

It was noted that Crick does not have a litter bin. Clerk to contact Sue Parkinson to enquire if one could be made available.

There has been no further progress at Dinham ward in regard to removing weeds, painting street furniture and the introduction of double yellow lines. Clerk to make enquiries and monitor service requests.

A request has been made for barriers/railings to be installed at the end of the footpath leading off the Playing Fields at St Tathans as it is thought to present a danger to children who might run into the roadway.

M4236 REPRESENTATIVE REPORTS

There were no representative reports.

M4237 ITEMS FOR NEXT MEETING

Traffic Calming

Dinham Ward

Telephone Box

Training

The meeting ended at 9pm