

## **MINUTES OF CAERWENT COMMUNITY COUNCIL HELD 12<sup>th</sup> APRIL 2018**

Present: Councillors:  
P Murphy (Chairman)  
B Counsell  
G Cousins  
B Dawson  
K Evans  
S George  
P Lewis  
K Swift

In attendance: 2 members of the public  
L McKeon, Clerk to the Council

### **M4638 APOLOGIES**

Received from Councillor Haddow.

### **M4639 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor P Murphy	Caerwent Community Centre	Trustee
Councillor P Murphy	All planning applications	Member of Planning Cttee
Councillor K Evans	Caerwent Historic Trust	Trustee
Councillor K Swift	Ballan Cottage	CWEP Member

### **M4640 CHAIR'S ANNOUNCEMENTS**

There were no announcements.

### **M4641 PUBLIC PARTICIPATION**

A resident queried planning application 2018/00014 Siting of Static Caravan, Rock Cottage, Sandy Lane, and why the landowner's name was not mentioned on the application. It was felt that it could be due to the new GDPR regulations but the Chairman agreed to query this and report back.

### **M4642 CONFIRMATION OF MINUTES OF MEETING HELD 8<sup>th</sup> MARCH 2018**

These were approved with the following amendment:

p.4 Collapsed Drain, Ballan Cottage, Crick

should read:

“..... A licence will have to be provided (Brian Williams of CWEP is in contact with MCC re this).

### **M4643 MONTHLY POLICE REPORT**

No police report had been received. Councillor Dawson will query this.

### **Councillor Dawson to report on recent meeting with Inspector**

Discussed with Inspector the invigoration of the Speed Watch scheme – Councillor Dawson will attend a meeting. Volunteers needed, over 18. Too high a speed limit in Crick to carry out there. No chance of getting traffic officers in the area due to resources.

Go Safe recommended with support from the local police to put in a complaint to Mcc re Crick.

Magor/Undy/Rogiet Crime Prevention Panel – replacing Neighbourhood Watch. Councillor Dawson will attend meeting.

Agreed to send a letter of thanks to our previous PCSO Timm Norville c/o the Inspector at Caldicot.

### **M4644 PLANNING**

#### **2018/0101 1 Trewen, Caerwent**

Amendment to Previous Application DC/2015/00051 - Reduction of Two Storey Extension to Single Storey Containing Study, Family Room, Utility Room and Shower en Suite

**This Council recommends Approval**

#### **2018/00410 Yew Tree Farmhouse, Llanfair Discoed**

Double Storey Side Extension

**This Council recommends Approval**

### **MCC Local Development Plan Revision – Consultation on Draft Delivery Agreement**

Council noted.

### **M4645 WORLD WAR I CENTENARY COMMEMORATIONS**

#### **To consider any further progress**

Agreed to contact the two schools to query progress and timescales.

Agreed to order two time capsules which our Chairman will deliver to the schools.

### **War Memorial**

#### **Councillors to report on recent site meeting/receive quote**

Councillors Swift and George reported on site meeting and recommended to Council that the quote of £984 be approved. Permission had been sought from the church for the contractor to use their field/car park to store/cut the slabs during the day. Council agreed to accept the quote and the use of Raj Green pending the Chairman seeking listed monument consent.

### **M4646 CAERWENT VILLAGE HALL**

#### **To consider Draft Lease**

Agreed to arrange a meeting to consider this further.

### **M4647 GDPR AWARENESS**

**To consider information received from One Voice Wales/Society of Local Council Clerks**

Agreed that the Clerk and Councillor Evans look at our current policies and into recommending further ones.

**M4648 CIVIC SERVICE OF REMEMBRANCE – SUNDAY 11<sup>th</sup> NOVEMBER, 7.00 p.m.**

**To consider supporting this event (organised by the local parish church) through participation and funding a commemorative programme which will include the names of those honoured.**

Council agreed.

**M4649 TO RECEIVE REPORTS**

**CLERK'S REPORT**

**Dates for Diaries**

Mod meeting cancelled - will be re-arranged.

**Transfer of Village Hall**

Transfer almost completed. Draft lease now been received.

**Collapsed Drain, Ballan Cottage, Crick**

It was agreed that we write to the insurance company stating that it is the Community Council's preference that the work be rerouted so that the drain goes outside the field. We do not want the new pipe to go through the field. All rainwater discharge should be by means of a soakaway within the curtilage of Ballan Cottage. We would not be agreeable to any ongoing maintenance being carried out within the field should that be the proposed route of the pipe. We would be grateful if this is reflected in the licence to be drawn up when the points raised have been satisfactorily resolved.

**Definitive Map Modification Order to record routes A and B as public byways open to all traffic, Minnets Lane**

This will be considered before MCC Committee on 24<sup>th</sup> April. Written to Roger Hoggins of MCC expressing concern regarding the future highways costs if approved. Councillor Evans had been given a historical document concerning this lane written by a previous Councillor, John Nettleship. The Chairman will ensure that this is passed onto MCC.

**Burton Homes Hall**

Clerk had met with the Melin Surveyor at the Hall to go through the fire drill process. There is now a key box outside.

**Playing Fields – Dog Fouling/Signage**

The Chairman had mentioned our dog fouling concern in newsletter.

Countryside Department advised that they do not believe that the presence of the right of way would stop the Community Council from imposing a ban of dogs over the whole site including the right of way. Agreed that the Chairman enquire if larger waymarker discs could be provided.

Legal Department advised that the Fields in Trust do not get involved and it is a matter for the landowner. They would not object if this Council decided to ban dogs from the field. Guide dogs and assistance dog owners have rights under the Equality Act 2010.

Councillor George proposed that we provide a dog waste bin within the car park at the Playing Fields. Agreed that this is a difficult issue as we may consider when we take over the Hall to ban dogs entirely. Agreed to defer this until we have full ownership of the area.

Councillor Dawson felt that we could monitor and enforce this ourselves, especially with persistent offenders. He is also in discussion with the police re the possibility of using police cadets together with PCSOs in any initiative.

### **Llanfair Discoed Councillor Vacancy**

Interviews arranged for 25<sup>th</sup> April.

### **Manhole cover – Playing Fields**

Welsh Water have replaced this. Councillor Counsell will visit to ensure that the siting is now improved.

### **Caerwent Toilets**

Roofing work delayed because of work backlog due to snow.

£1,200 annual grant from MCC received.

### **Wentwood Inn development**

Reported to Enforcement due to size of garages and lack of landscaping.

### **SOCIAL MEDIA REPORT**

367 members

Issues including speeding on the A48, dog fouling and progress of Caerwent House.

### **MONTHLY PLAY AREA INSPECTION REPORT/QUOTE**

Agreed to accept quote of £544 for repair works.

### **M4650 CORRESPONDENCE**

MCC – Reducing Single Use Plastics in Village Halls

One Voice Wales – Monthly Bulletin

Planning Aid Wales – Training Courses Available

Monmouthshire Meadows – Notice of AGM

Living Levels Partnership – successful in their lottery bid

(thank us for our letter of support) – invitation to launch 24/5/18

**M4651 FINANCE**

**To consider balances/payment and approval as per finance schedule dated April 2018.**

Balances as at 31<sup>st</sup> March:

Moneymaster Account	£13,072.22
Community Account	£13,320.54
Petty Cash	£102.90

Clerk’s Salary, Allowances and mileage (24)	as per NALC scales
Inland Revenue	£43.56
Torfaen Pension Fund	(employee) £47.89
	(employer) £174.17
Llanvair Landscapes (supply, erect and remove Xmas tree)	£200.00
SRS Ltd (remove existing outside toilet lights and replace with new led lights)	£120.00
MCC (remove and replace balance beam at play area, repairs to safety surfacing)	£994.30
Melin Waste (dog bins)	£187.50
Aardvarc (toilets)	£253.00
Eventbrite (training course)	£35.00

**M4652 HIGHWAYS/RIGHTS OF WAY**

**To consider correspondence regarding speed of traffic in Crick**

Agreed to request report from MCC.

**To report any highways/rights of way issues**

New sign at crossroads but our Xmas tree light supply has been removed. Two black transformers need reinstating.

Cycle path A48 needs weeding.

A48 potholes 2/3 inches deep, 4 between Caerwent and Chepstow.  
Entrance to the village from west, trees not cut enough.  
Run into the west entrance too short.  
A48 proposal from three lane to two – Councillor Dawson will draw this up.  
Lights (5) on Ash Tree Road still out due to unadopted road.  
Dewstow Road Farm, building rubble in grass verge.

Triangle at Merton Green – has to remain as a quiet enjoyment area. The Chairman will query if MCC can insist that Barratts ensure it is put up to adoptable standard.

**M4653 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

CWEP - Long Forest Project to restore hedgerows, planted 225 hedge plants, hopefully looking to lay the hedge in the field.

**M4654 ITEMS FOR NEXT MEETING**

Councillors to inform the Clerk.

Chairman ..... Date .....

