

**CAERWENT COMMUNITY COUNCIL**  
6, Centurions Court, Caerwent, Caldicot, Monmouthshire, NP26  
Telephone No. 01291 423687 email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend a meeting of

**Caerwent Community Council**  
**Thursday 13<sup>th</sup> APRIL**

Anne-Marie Spooner  
Clerk to the Council

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
3. **CHAIR'S ANNOUNCEMENTS**
4. **MINUTES OF MEETING HELD 9<sup>TH</sup> MARCH 2023**  
**To note that these had been agreed remotely for accuracy and posted on the Council website**
5. **15 MINUTES PUBLIC PARTICIPATION**
6. **TO DISCUSS THE USE OF COMMUNITY GRANTS**  
Fred Weston of MCC will be joining the meeting to discuss with council possible use of Community Grants for Caerwent and our local area
7. **PLANNING**

**DM/2023/00451**

**Planning Permission**

**Change of use of holiday cottage to dwellinghouse (Use Class C3)**

**Cobblers Pitch**

**Highmoor Hill Road**

**Highmoor Hill**

**Caerwent**

**Caldicot**

**Monmouthshire**

**NP26 5PF**

**Mod or Removal of Condition**

**Modification of conditions 3, 4 and 5 relating to application**

**DC/2017/0007**

**Wisteria Lodge**

**Sandy Lane**

**Caerwent Brook**

**Caerwent**

**Monmouthshire**

**NP26 5BB**

**To consider any planning applications received following despatch of the agenda.**

**To note monthly enforcement list from MCC.**

**8. TO FURTHER DISCUSS HOW WE PROGRESS THE LITTER CHAMPION GROUP**

To note that we have at least 8 volunteers (some currently litter picking)  
Clerk has received equipment from MCC.

**9. TO ASCERTAIN WHETHER COUNCILLORS REQUIRE EXPENSES PAYMENTS FOR 2022/2023**

**10. NOTE ANY UPDATES ON FACE-TO-FACE MEETINGS**

Councillor Murphy to report.

**11 THE ENVIRONMENTAL (WALES) ACT 2026 SECTION 6 REPORTING**

Councillor Swift to update the council.

**12. TO NOTE DOG BIN CHANGE AT LAWRENCE CRESCENT**

The Community Council face book page has been updated on this  
Clerk attended Give Dog Fouling the Red Card Meeting (Remotely)

**13. TO CONSIDER AND AGREE DOG CONTROLS PROPOSED FOR A PUBLIC SPACES PROTECTION ORDER IN THE COMMUNITY**

**14 DOG FOULING AT HIGHFIELD BUNGALOWS, ROMAN WALLS AND CAERWENT MEADOWS**

**15. TO NOTE THE OPENING OF A COMMUNITY CAFÉ AT CAERWENT BAPTIST CHAPEL BEGINNING 5TH MAY 2023**

The café will open every Friday morning.

**16.COUNCIL TO NOTE THAT THE FINANCE COMMITTEE AGREED TO ADOPT THE SLCC FINANCE AND GOVERNANCE TOOLKIT**

Clerk has attended Branch Meeting where this was the main agenda item.

**17. TO NOTE THAT THERE HAVE BEEN NO REQUESTS FOR AN ELECTION FOR A COUNCILLOR FOR DINHAM WARD.**

**18.DISCUSS THE PRESENTATION OF OUR ANNUAL REPORT AND ENSURE USE OF THE STATUTORY GUIDANCE**

The clerk has referred to The Local Government and Elections (Wales) Act 2021: Statutory Guidance for Community and Town Councils.

Clerk has produced a draft document for consideration.

**19.POLICE REPORT**

**20. TO RECEIVE REPORTS**

**To note**

Clerk's Report

Social Media Report

**21. FINANCE**

**To consider balances/payments and approval as per finance schedule dated March 2023**

**To note minutes of Finance Meeting held on March 21<sup>st</sup> 2023**

**To note the Report of The External Audit for 2021/2022**

**To agree quote for work required on fencing and gate at Trewen Playing Fields to the amount of £750 including vat.**

**22. CORRESPONDENCE**

**To note**

**Monthly Enforcement List**

**School Admissions Forum Invite for nominations.**

**One Voice Wales Planning Course**

**Play Fund Information for Caldicot Area**

**Open Spaces Society Newsletter**

**Notification of Prosecution MOD**

**Notification of Annual Motor Rally at MOD**

**Public Spaces Protection Order**

**Planning Application DM/2023/00451**

**Noise Notification for Dinham**

**Mod or Removal of Condition DC/2017/0007**

**Consultation on Penn Review**

**Written Statement on Electoral Reform**

**Notes On Group Meeting 'Give Dog Fouling the Red Card'**

**23. REPRESENTATIVES REPORTS**

**24. HIGHWAYS/RIGHTS OF WAY**

**Councillors to report any issues**

**25. ITEMS FOR NEXT MEETING**

*This meeting is open to members of the public. Online access details available from [clerk@caerwentcc.com](mailto:clerk@caerwentcc.com)*